

Application for Participation

Company Name:
 Contact Person: Position:
 Address:
 P.O. Box: City: Country:
 Telephone: Fax:
 E-mail: Website:

Company Name in the Official Catalogue:

Exhibit Profile (Please indicate your product sector):

<p>Information and Communications Technology</p> <input type="checkbox"/> Network hardware and applications <input type="checkbox"/> Computer accessories	<p>Communication Services and Solution Providers</p> <input type="checkbox"/> Telecom Companies <input type="checkbox"/> Internet service providers <input type="checkbox"/> Browsers <input type="checkbox"/> Cables and data transfer equipment <input type="checkbox"/> Communication devices and systems	<p>Tablet and Smart Phones</p> <input type="checkbox"/> Mobile phones and accessories <input type="checkbox"/> Tablet devices
<p>Software</p> <input type="checkbox"/> Accounting and management systems <input type="checkbox"/> Comprehensive management automation systems <input type="checkbox"/> Archiving systems <input type="checkbox"/> Operating systems <input type="checkbox"/> Educational and engineering software <input type="checkbox"/> Design, printing and advertising systems <input type="checkbox"/> Banking systems <input type="checkbox"/> Computer games	<p>Equipment and Solutions</p> <input type="checkbox"/> Computers <input type="checkbox"/> Network equipment and applications <input type="checkbox"/> CCTV <input type="checkbox"/> Time and attendance systems <input type="checkbox"/> Spare parts <input type="checkbox"/> Faxes and copying machines <input type="checkbox"/> Monitors and accessories <input type="checkbox"/> Power supply protection equipment	<p>Others</p> <input type="checkbox"/> Media advertising <input type="checkbox"/> Computer centers and institutes <input type="checkbox"/> Universities

Please specify the companies and brands represented by your company:

PRODUCT LINE (AS LISTED ABOVE)	COUNTRY OF ORIGIN	BRAND NAME

I am interested in booking Stand No Hall No Space m²

Advertising in the Official Catalogue? No Yes Please Book:

Notes:

- I declare that I have read and agreed to the Exhibition's Terms and Conditions stated overleaf.
- No application will be considered valid unless accompanied by 50% down payment.
- Participation fees' balance must be settled no later than 40 days before the Exhibition's opening date.

Date: Name and Signature:

COMPANY STAMP

TERMS AND CONDITIONS FOR EXHIBITING

1. Terms of Reference

a. The term "Exhibitor" shall include all employees, personnel and agents of any company, partnership, firm or individual to whom space has been allocated in the Exhibition for the purpose of exhibiting.

b. The term "Exhibition" shall mean: SYRIA HiTech.

c. The term "Organizer" shall mean: Creators for Exhibitions & Conferences.

2. Application for Participation

a. All applications for participation shall be made on the enclosed application form, which shall be filled and submitted to the Organizer.

b. The contract shall be established when the Exhibitor submits the application form and pays 50% of the participation fees to the Organizer.

c. The application form must be signed and all its fields must be filled, indicating that the Exhibitor has read and accepted all terms and conditions.

3. Allocation of Exhibit Space and Location

a. The Organizer shall set the location of the allocated exhibit space in accordance with the nature of the exhibits or in the manner the Organizer deems fit.

b. The organizer reserves the right to change the location allocated to the exhibitor at any time prior to the commencement of the stand installation period OR if there's urgent need.

4. Use of Exhibit Space

a. Exhibitors must exhibit the products or services announced in the application form and to manage these exhibits with competent personnel during the open hours of the Exhibition.

b. Every Exhibitor shall occupy the space allotted to them 3 days prior to the opening date of the Exhibition. In the event of default by the Exhibitor, the Organizer holds the right to handle the space in any way they deem best.

c. All exhibits must conform to the description on the application form, and be relevant to the theme of the Exhibition.

d. Direct sale of exhibits without the permission of the Organizer is completely prohibited. If the Exhibitor violates this rule, the Organizer is entitled to suspend the Exhibitor or order the dismantling of their booth.

e. Organizers reserve the right to refuse applications from any Exhibitors.

f. Exhibitors are not allowed to sublet the space allotted to them to other parties, either wholly or in part, without the written consent of the Organizer.

g. Any modification including decorations such as painting or drilling the floor, ceiling, or pillars is strictly prohibited and the costs of any consequent damage to the Exhibition hall is to be compensated by the Exhibitor.

h. Exhibitors shall be responsible for the costs of storage and for any damages to stored items on any part of their rented space, whether within the Exhibition floor or outside it.

i. Exhibitors shall be totally responsible for obtaining visas as may be required to enable them, their personnel, agents, representatives, visitors, or others to attend the Exhibition and in no event shall there be any claim for damages or otherwise against the Organizers in the respect of any loss or expenses relating thereto.

j. Children under 16 years old are not allowed to enter the Exhibition, and Exhibitors are not allowed to enter their children to the Exhibition or their allocated booths.

5. Terms and Methods of Payment

a. A deposit covering 50% of the participation fees and / or relevant stand fees must be made at the time of application by the Exhibitor. The balance must be settled no later than 40 days before the opening date of the Exhibition.

b. In the event of default by the Exhibitor in relation to article 5.a, the Organizer has the right to cancel the contract, and in this case, the Exhibition deposit will not be refunded.

c. Payments are to be effected by check or bank transfer.

6. Breach of Contract and Withdrawal by Exhibitor

a. If the Exhibitor abandons or rejects their allocated spaces within the days of the Exhibition, the Organizer has the right to cancel the Exhibitor's application and/or reallocate the abandoned or rejected space. In this case, the participation fees deposit will not be refunded, and the Organizer has the right to demand full settlement of participation fees balance.

b. If the Exhibitor withdraws their participation within 2 months prior to the opening date, the Organizer has the right to full settlement of participation fees balance.

c. If the Exhibitor withdraws their participation earlier than 2 months prior to the opening date, the Organizer has the right to hold 50% of the participation fees, and if the Exhibitor had settled the participation fees' balance in full, half of these fees will be refunded by the Organizer to the Exhibitor.

d. When applying the abovementioned articles (a,b,c), only the date in which the Organizer was notified in writing shall be taken into account.

7. Changes of Date or Cancellation of the Exhibition

a. If unforeseen events arise which are not the responsibility of the Organizers, the Organizers reserve the right to:

- Cancel the Exhibition: in this case the participation fees will not be refunded.

- Change the date of Exhibition: in this case the Exhibitors who are unable to attend the fair at the new date are authorized to cancel their contract by registered letter within one week of being notified of the change of date.

b. During the exhibition, the Organizer reserves the right to cancel the Exhibition or change its duration if circumstances necessitate. No refunds will be given in this case.

8. Stand Decoration Services

a. All Exhibitors must complete their stand construction and / or decoration at least 14 hours before the inauguration of the Exhibition. The Exhibition site will be open to Exhibitors for booth installment 3 days prior to the opening date.

b. The Organizer reserves the right to demand additional charges from Exhibitors for any extra services supplied whether specifically ordered or not. The Organizer accepts no responsibility for any breakdown or failure of any of the services whether related or unrelated to the Exhibition.

9. Transport and Removal of Exhibits

Exhibitors shall remove all exhibits from the Exhibition floor within the period stipulated by the Organizer, and the Organizer shall hold the Exhibitor responsible for any costs incurred by reason of delay.

10. Security

a. The Organizer shall take all reasonable security precautions in the interest of Exhibitors and visitors.

b. The Organizer shall not be held responsible for any loss or damage to exhibits at the Exhibition hall during the construction and dismantling periods of the Exhibition. The Organizer shall not be held responsible for any loss or damage to exhibits or any article belonging to the Exhibitor.

11. Insurance

The Organizer is not responsible for any damages caused by Exhibitors to any third party or to themselves, including loss, theft, or destruction of equipment or commercial goods being exhibited. However, Exhibitors are advised to take adequate precautions to ensure that all articles and valuable items are covered by their own insurance.

12. Fire Regulations

a. Materials used in stand and display construction must be properly fire-protected in accordance with the regulations of fairgrounds.

b. The Organizer has the right, should circumstances necessitate, to change the Exhibitor's stand location to decrease the risk of fires.

c. The Organizer has the right to distribute fire extinguishers within Exhibitors' stands as required by general safety regulations.

13. Supplementary Clauses

a. The Organizer reserves the right to issue, whenever necessary, supplementary regulations in addition to those in the terms and conditions for participation to ensure the smooth management of the Exhibition.

b. Any additional written regulatory instructions shall form part of the Terms and Regulations for Participation and they shall be announced on the Exhibition's bulletin board.

c. The Exhibitor shall also observe the Exhibition's Terms & Conditions.

14. Arbitration of Disputes

a. The Organizer cannot accept any complaint or claim by one exhibitor against another unless it is submitted in writing to the address of the Organizer no later than two weeks of the Exhibition closing date. All claims and disputes shall be settled in the country of the Exhibition, in accordance with the prevailing laws.

b. Any dispute between the Organizer and the Exhibitor concerning the Terms and Regulations for participation shall be settled by arbitration in the country of the Exhibition in accordance with the prevailing laws.